

Oak Springs Pool Home Association P.O. Box 273 Orinda, CA 9463

CLUBHOUSE USE APPLICATION & AGREEMENT

Room Capacity – 49 Sit down / 100 Reception

Event Date _____ Event Start Time _____

PRINT first name _____ PRINT last name _____ Street Address _____ City, Zip _____

Home Phone _____ Cell _____ email address _____

Number of guests at event _____ Please describe your event (ie. Bridal shower, birthday party, family reunion, etc.) _____

◆ **SPECIAL EVENT RENTAL RATE: \$200.00**

Ongoing Meetings and/or Classes \$25 per hour (maximum 3 hours)

Pool/Swimming access: \$5.00 per guest. (to qualify, renter must be current pool member) with a minimum fee of \$50.

POOL PARTIES ARE REQUIRED HAVE CERTIFIED LIFEGUARD ON SITE AT ALL TIMES

\$150 refundable damage deposit check is required prior to the distribution of clubhouse keys.

1. MEMBER must be present during the entire event.
2. MEMBER is responsible for all actions of guests.
3. No reservation will be held or confirmed until clubhouse chairman receives this form completed in its entirety and accompanied by the damage deposit and appropriate rental fees.
4. Member agrees to inspect clubhouse prior to event. Any damages to clubhouse will be immediately reported to clubhouse chairman.
5. Following use of facility, member responsible for contacting the clubhouse chairman within one day requesting inspection of the Clubhouse and return the keys. If the Clubhouse is left in the same condition as it was found (or better), the \$100.00 deposit check will be returned to the member within one week. If there is damage, the \$150.00 deposit check will be retained by the association. The amount of damage will be assessed within a week and balance of deposit will be returned to the renter at that time, or an appropriate agreement will be entered into between both parties.
6. Oak Springs Pool is not responsible for any illicit drugs or Alcohol related incidents. Alcohol can be consumed by people of 21 years and older. Minors seen consuming alcohol or illicit drugs on premises will result in immediate cease to event, all deposits will be with held, OPD will be contacted immediately.
7. Noise: With consideration to our neighbors. No amplified music will be permitted and sound should be contained to a minimum.
8. No smoking, open flame candles, torches or such permitted. Battery operated candles are a great alternative.

IN ORDER TO RECEIVE FULL DEPOSIT REFUND:

- Removal of all decorations, rental equipment, and personal property from premises.
- Stack and return all tables and chairs back to designated area.
- All floors, including restrooms/patio deck, swept and mopped.
- Leave building and grounds looking as it did when you arrived.
- ALL TRASH MUST BE REMOVED FROM PREMISES.
- **Other possible fees:** Repair to any damage of the premises caused by rental party or rental party's guests.

Facility renter agrees to follow Club house rules stated in this document.

Signature _____ Date _____

Print _____ Phone _____

RESERVATION IS NOT CONSIDERED FIRM UNLESS PAYMENT HAS BEEN RECEIVED.

Please make check made payable to: Oak Springs Pool

Contacts: Chris Flum H. (925) 254-1800, O/C. (925) 389-6006, F.(925) 254-6579 Jim Senz H.(925) 254-8722